2017 Fall

Request for Proposals for
Visiting Associate Funding

The Agnese Nelms Haury Program in Environment and Social Justice (Haury Program) at the University of Arizona (University) is pleased to request proposals for visiting associates to promote collaboration, inspire sharing of ideas, and build bridges among communities. Proposals are accepted from the individual seeking support for the visit or from the sponsor at the University of Arizona or a community non-profit organization. The Haury Program has $20,000 available in total for visiting associates funding awards in fall 2017.

The Haury Program will determine the total number and dollar amounts of individual awards through a competitive review and selection process. The Haury Program funds 2 to 4 awards annually. The funding opportunities occur through the University of Arizona (UA) Foundation (UAF) as charitable grants. The maximum visiting associate charitable grant is $20,000 for a four-month residency in Tucson. Associates are expected to cover travel, accommodation, planned event/activity costs, and benefits from this stipend, which will usually be paid in a single installment.

The Haury Program encourages visitors in the arts, engineering and sciences to work with campus and off-campus organizations and collaborators. For more information about the visiting associates (formerly called visiting fellows) funded in previous years, see http://www.haury.arizona.edu/grantmaking. Under the visiting associates program, the Haury Program has funded

- researchers and practitioners to work on specific projects with faculty;
- speakers at symposiums who also meet with various groups including community members, students and others;
- a playwright adapting social justice theater; and
- an educator working on a curriculum.

What is the Agnese Nelms Haury Program in Environment and Social Justice?

The world faces twin challenges: delivering a decent standard of living for everyone, while living within environmental limits. The Haury Program was established at the University of Arizona to invest its funding in programs, projects and people working to create a safe, just and sustainable space for all humanity. We currently focus primarily on work in the Southwest region, including Arizona, border lands and northern Mexico, and expect that this immediate focus will develop programs that provide impact in this community and models for programs that may be replicated or have value in other regions nationally and internationally.

In 2012, Oxfam economist Kate Raworth introduced a new sustainable development model for Rio +20 conference called the “Doughnut Model” in a working paper entitled A Safe and Just Space for Humanity. Oxfam’s model integrates human development with planetary limitations. Oxfam’s Doughnut model visualizes a space between planetary boundaries and a social floor where it is environmentally safe and socially just for humanity to exist.
The Haury Program uses this construct to visualize the social and environmental issues on which we focus our funding. The Haury Program’s modified version highlights the areas of primary concern in the Southwest. Our program funds work that improves social justice (justice in terms of the distribution of financial, social, political and human capital), opportunities, and privileges within a society) within the limits of environmental constraints in areas highlighted on the modified “Southwest Doughnut.” For example, currently funded Haury projects aid indigenous peoples’ communities in developing resilience to climate change, support Hispanic community voices in discussions about water issues, work with community members to improve knowledge about and resilience to climate change, work to alleviate food injustice in underserved neighborhoods, and help university students working with communities to improve social justice through education.

In addition to funding specific projects, the Haury Program funds research and scholarship at the nexus of social justice and environment, including faculty chairs, faculty associates, graduate scholars and visiting associates. The visiting associateships, bring individuals working in common areas from beyond the southern Arizona area to visit the community and University of Arizona to encourage wide collaboration in tackling “wicked problems” challenging communities. To learn more about the previous visiting associates (formerly called visiting fellows), visit http://www.haury.arizona.edu/grantmaking. To learn more about 2017 funding opportunities for UA faculty associateships, see the call for nominations on the website.

What are the mission and goals of the Haury Program?

The mission of the Haury Program is to leverage the power of university-community partnerships to address environmental and social justice challenges. Through authentic partnerships which tap into the knowledge of communities and capabilities of research, teams can advance well-established resilience of marginalized communities as they face social challenges under increasing environmental constraints.

Projects funded through this Request for Proposals (RFP) should have at least one of the following goals:

- Increase the diversity of voices in discussions of environmental issues and planning;
- Improve environmental health in marginalized communities;
• Advance opportunities for energy, food and water in marginalized communities;
• Improve gender equity in consideration of environmental challenges;
• Strengthen opportunities related to the nexus of social justice and the environment in the education pipeline (K-graduate school) for underserved youth;

And within the projects, all teams should incorporate processes to:
• Strengthen organizations working on environmental justice issues;
• Improve communication among diverse groups through focus on capacity, dialogue and advocacy;
• Improve networks for social justice and environment collaborations, resource identification and distribution.

All associateships should include collaborations both within and external to the University of Arizona. As with project awards, associate partnerships are expected to make authentic connections focused on tangible and measurable community and University participation with faculty fellows. The Haury Program also expects that associates will interact with other Haury Program visiting associates and Haury grant recipients with the aid of the Haury Program.

Definitions

Visitng Associates: Individuals living outside southern Arizona who visit the University of Arizona and Tucson with the intention to generate new, additional and/or more profound collaboration among people working on social justice and environmental challenges. Visitors enrich work toward solutions to these challenges by bringing the perspective from other local areas, regions or countries to southern Arizona and returning to their regions with perspectives from southern Arizona.

Community partners: Non-University of Arizona entities such as organizations working with underserved communities, school districts in underserved communities, Tribal nations, and other marginalized communities. Community colleges and school districts are also considered community partners. The Haury Program encourages additional partnerships with US federal, state, and local municipal (non-Tribal) governments programs and agencies.

Southwest: For purposes of this RFP, “Southwest” includes the state of Arizona, the Arizona-Mexico borderlands, and northern Mexico.

Authentic partnerships: Partnering is the foundation for the work of the Haury Program. As such, the Haury Program uses several indicators of authenticity for partnerships including affirmative answers to the following questions:
• community interest and need – Is there evidence that the project is initiated, driven by community priorities as established by the community members;
• funding – do primary partners (UA and community) in seed and challenge projects receive similar amounts of the total funding;
• participation – do main partners participate in all aspects of the project or contribute substantively to critical components;
are members of the community substantively involved in the project in all phases; and

- do the outcomes directly and immediately benefit the community – society – as well as provide educational and research opportunities to UA personnel – is this more than a research project.

Who is eligible to apply for these associate ships?
The Haury Program visiting associates program encourages visiting associates from both academia and other communities. Associates can be university faculty (non-UA), researchers or staff members or community, non-profit, for-profit or government employees in areas relevant to the Haury Program. Additional eligibility requirements include:

- Applicants may apply from any country; their UA collaborators are responsible for obtaining an appropriate visa and completing appropriate paperwork that will allow them to receive the associateship;
- Applicants based in academia should hold a PhD degree;
- Applicants based in community organizations, should have at least four years of professional experience;
- Preference will be given to those who will use the associateship to develop new projects (i.e., with colleagues at the University of Arizona and Southwest communities) rather than write up past work – the more transformative the activities and research, the better;
- The associateship should be for work in fields related to the nexus of environment and social justice and work focused on Southwest peoples and cultures, or marginalized communities is preferred;
- Applicants must be willing to spend the majority (75%) of their associateship in residence in Tucson at the University of Arizona;
- Applicants must establish an agreement with a UA host/host department and community non-profit to provide collaborative opportunities, community outreach programming, administrative support, and office space and equipment as needed prior to submitting the proposal.

Scholars and community members at all stages of their careers, women and underrepresented groups are encouraged to apply.

What expectations in addition to collaboration are there?
Associates will make at least one formal public presentation during their associateship organized by their host department or community sponsor and to participate in other relevant events organized by the Haury Program.

Associates are also expected to interact with UA students, faculty and staff (through guest lectures or workshops for example) and with the southern Arizona community to collaboratively produce work.

Associates must comply with the UA’s requirements about human subjects’ research and political advocacy limitations.

Haury Program funding should be acknowledged in all presentation announcements, publications or reports emanating from the associateship and associates should file a report of their associateship activities and achievements within one month of the end of the associateship.

Further details will be provided in award letters.
What are the criteria for selection of candidates for the associateship?

The Haury Program Visiting Associates Selection Committee will use the following criteria:

- An outstanding organizer, practitioner, communicator or researcher in environment and social justice issues;
- Excellent proposal with relevance to the Haury Program goals and Southwest issues;
- Strong proposed partnerships which have potential for societal impact;
- A person who extends research and activities across disciplinary boundaries and works across academic-community boundaries; and
- Significant potential for collaboration with faculty, students and community at the University of Arizona and in southern Arizona; and
- Production of transformational work.

Associates will be evaluated through the three-step formal review process detailed below.

What does the Haury Program NOT fund under this associateship program?

Haury Program associateship funding does not fund:

- Residents of southern Arizona;
- Associates without University of Arizona and community collaborations;
- Political campaigns and legislative lobbying efforts; or
- Projects that exclusively serve religious purposes.

Can an individual submit more than one proposal or be a member of a team on another proposal?

In general, individuals may submit proposals and receive Haury Program awards for more than one project or program.

Multiple proposals submitted in response to an RFP or in addition to existing awards must stand alone, and not be dependent on the award of another Haury Grant proposal submitted at the same time, an existing Haury Program award or unguaranteed funds from another source. For example, an individual may apply for both a Visiting Associate and a Challenge Grant or a Seed Grant and although these proposals may intersect in areas, the successful implementation cannot be dependent, that is the work plan, scopes and budgets must be independent for each project.

Use of Funds and Funding Allotments

Funds are awarded in the form of a stipend to be used for travel, accommodation, planned event/activity costs, stipend, and field work items as determined by the associate. The fund is not intended to be used to pay speakers for a one-time event at the UA, or to cover speaker fees.

The University of Arizona Foundation (UAF) will disburse funds to the charitable grant recipients in accordance with Haury Program standard operating procedures and UAF requirements. Details will be provided to charitable grant recipients in the award letter.
What are the proposal requirements?

Proposal due date

Proposals are due on October 31, 2017, at 5:00 pm local time. Proposals received after this date will not be considered. The Haury Program will open another opportunity for visiting associates in spring 2018 for funding starts in July 2018.

Funding Dates

The funding start date for visiting associates charitable grants is January 2018. Associateships will run from January 2018 through December 2018, residency will occur at some point during that time.

Proposal content

All proposals must be written in English, understandable to a diverse review panel as described in the following section. Formatting: font – no less than 10 point; margins – no less than 0.8 inch (2.032 cm).

Associateship charitable grants proposals must include the following information in order to be considered:

- Summary (250 words);
- Contact information (point of contact name, organization, email, phone, address);
- Visitor’s résumé or curriculum vitae [no more than five pages];
- Proposed work plan including why the visit is needed, what you will do during the visit, what the outcome and outputs of the visit will be, who you will be working with and how this visit might be the beginning of increased collaboration or networking;
- Schedule
- Budget*;
- Statements by UA and community hosts‡; and
- Statement of previous Haury Program funding – submitter must indicate whether or not they have received funding from the Haury Program since its inception in 2014. If submitter has, also indicate the award amount, use, and how the project being proposed is different than the previous Haury Program award(s).

Be aware that if this associateship requires partnering with Native nations or tribal entities, established relationships must be in place and documented.

*The budget must be detailed enough to justify the amount requested. Include line items for all expenses that apply such as travel, accommodations, event costs by event, field activity costs, benefits etc. All expenses must be in accordance with UA requirements. For example, UA will not pay for alcohol. If award, the funds will be provided directly to the Visiting Associate with the expectation they will manage the funds according to the budget. After award, any significant change in budget and scope must be approved by the Haury Program Director.

‡Statement by hosts: The Haury Program requires that the visiting associate have local support for the visit. This support can be provided by long-standing collaborators or new associates working in the same field. The statements should include: why the hosts are excited about the visit how the visit might impact UA and larger community, how the hosts will help with space, logistics and arranging public, student and other connections. If native nations, tribal communities, or tribal colleges are included, must provide documentation they are committed to project;
How are proposals evaluated?

Proposals will not be considered and will be rejected for the following reasons:

1. Missed deadline for submission
2. Incorrect submission method – not using the web form to upload the proposal and input basic information
3. Missing proposal components: Summary, Budget, Schedule, Statements by UA and community hosts, and Statement of previous Haury Program funding

If a proposal is rejected for any of the above reasons, the submitter will be notified after the proposal deadline.

Proposals meeting the above criteria will undergo a formal review process in accordance with the following: The proposals that meet the requirements of this call for proposals will be reviewed and considered by review panels, which are made up of subject matter experts of both the University of Arizona and the larger community. The projects recommended by the review panels will be sent to the Haury Program Donor Advised Fund Board which sits in the University of Arizona Foundation and makes funding decisions. Submitted proposals will be evaluated as follows:

1. Initial review

   The Haury Program will review associateship proposals to determine whether they comply with the following mandatory requirements:
   - Sufficiently justify the relevance of the project to the served community;
   - Develop socially just scholarship, research and solutions to social and environmental challenges identified in the Southwest Doughnut Model;
   - Include substantive participation by University of Arizona and community partners;
   - Clearly identify the focus, objectives and outputs of the associateship; and
   - Include all required documents.

2. Review panel evaluation

   The review panel will judge the proposals that pass the initial review according to the following general criteria:
   - An excellent associateship proposal with relevance to the Haury Program;
   - An outstanding researcher or practitioner in environment and/or social justice issues;
   - A person who extends work across disciplinary boundaries and through effective partnerships and collaborations;
   - A person whose work honors and extends Mrs. Haury’s concerns for people and the environment in the US Southwest and around the world and helps to achieve the Haury Program strategic goals; and
   - Significant potential for continuing collaboration with faculty, students and community at the University of Arizona and in southern Arizona.

   The Haury Program provides scoring templates based on these criteria for panel members.

3. Funding evaluation

   The Program Advisory Council and Director will evaluate the review panel’s recommendations (based on score ranking) on the basis of strategic goals and in light of the portfolio of the Haury Program for presentation to the Haury Program Donor-advised Fund (DAF) Board, which then recommends to the University of Arizona Foundation.
What is the proposal format and how is it submitted?

All proposals must be delivered electronically in portable document format (PDF) as described below.

**Attached file and name**

Proposals must be attached as a single portable document format (PDF) and titled as follows:

Proposer’s last name first name initial_Abbreviated Name of the Institution_MonthYearofDelivery_VFProposal

Examples:

Jane Smith of Community Solutions for Environmental Justice presents a proposal in October 2017 for a visiting associateship, the file name should be: SmithJ_CommSolnEJ_1017_VAProposal.pdf.

José Sanchez of New York University presents a proposal in October 2017 for a visiting associateship, the file name should be: SanchezJ_NYU_1017_VAProposal.pdf.

**Multiple Files**

Proposals containing multiple files will not be accepted.

**Electronic delivery**

All proposals must be delivered electronically using the proposal submittal form on the Haury Grant Opportunities webpage: [http://www.haury.arizona.edu/grant-opportunities](http://www.haury.arizona.edu/grant-opportunities). The form must be filled out completely and the proposal uploaded as a single PDF. The maximum file size that can be uploaded is 50 MB.

Once the proposal has been submitted, the submitter will receive a confirmation email. If the submittter does not get a confirmation email, please email haury@email.arizona.edu.

**For information on delivering proposals or for questions:**

- Information about the RFP:
  - Information session - September 22, 2017; 3:30 pm to 4:30 pm, Santa Rosa Library, 1075 S. 10th Ave., Tucson, AZ 85701. The format will be a brief presentation followed by a question and answer session.
  - General information slideshow is available on the Haury Program website at Grant Opportunities:
  - In person meeting with Anna H. Spitz, Haury Program Director
    - Grant proposal office hours and dates are: 9/12, 9/26, 10/10, 10/24 from 2-4 pm
    - Please call (626-4237) or email Nancy Petersen nancypetersen@email.arizona.edu to make an appointment. Drop in meetings are also available during these times on a first come first serve basis and after scheduled appointments.
    - Environment and Natural Resources 2 (ENR2) Building, 5th Floor, Room N517, University of Arizona, 1064 E Lowell Street, Tucson, AZ 85721.
  - Information about the Haury Program in Environment and Social Justice: [http://haury.arizona.edu](http://haury.arizona.edu).
What are the general reporting and outreach requirements?

Visiting associateship recipients will be required to present the following:

- Public and professional presentations and publications as appropriate; and
- Final Report (including associateship evaluation, summary of work, graphics, videos and photos, continued or proposed follow-on collaborations and work);
- Other requirements as specified in the award letter.

What are the key dates for the Spring 2017 charitable grants for visiting associateships?

<table>
<thead>
<tr>
<th>Activity</th>
<th>Date</th>
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<tbody>
<tr>
<td>RFP Announcement</td>
<td>Sept. 5, 2017</td>
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<tr>
<td>Information Session</td>
<td>Sept. 22, 2017, 3:30 to 4:30 pm</td>
</tr>
<tr>
<td>Submittal Deadline</td>
<td>Oct. 31, 5:00 pm (local time)</td>
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<tr>
<td>Announcement of Awards</td>
<td>Starting Dec. 21, 2017</td>
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<tr>
<td>Funds Available</td>
<td>Starting Jan. 2, 2017</td>
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Honesty, Transparency, Effectiveness, Economy and Efficiency

An obligation of this program is to manage the available financial resources with transparency, efficiency, effectiveness, economy and honesty, to meet the objectives for which they are intended. Beneficiaries must observe these principles as well, managing funds that are awarded to them for the proper performance of the purposes. To do so, they must submit reports on the terms set out in the Agreement between the Haury Program and awardees.

Any breach of these principles shall be cause for cancellation of the support.

Equity and Non-Discrimination

The recipients of Haury Program charitable grants are selected through competitive, efficient, equitable, transparent and public procedures based on merit and quality; charitable grants that are awarded are subject to processes of evaluation, selection, formalization and follow-up, in terms of the regulatory framework that corresponds to each program, therefore, the Haury Program in the allocation of resources to beneficiaries, is obligated not to discriminate the proponents for any reason or social status.

Interpretation and Unforeseen Issues

The interpretation of this call and issues not covered herein will be resolved by the Haury Program, and its resolutions will be final.

Miscellaneous

The Haury Program does not provide office space or other facilities or equipment for awardees. All support, equipment and facilities must be provided by awardee and/or included in the budget.

The Haury Program reserves the right to forgo or postpone funding.

Frequently Asked Questions
Please email your questions to haury@email.arizona.edu.

We will post answers to all questions on the frequently asked questions (FAQs) link on the website at http://www.haury.arizona.edu/grantsS2017/FAQS2017.